

# Plain English

CUPBOARDMAKERS

## **JOB DESCRIPTION – DESIGNER**

Plain English is a company of designers working with interior designers, architects and clients. We have become renowned for our sensibility, quality and attention to detail in the kitchen and beyond. We are looking for candidates with a design background and a real passion and interest for good design and craftsmanship to join our growing US team. Giving our clients an impeccable experience and outcome is our number one priority.

**Job Title:** Designer

**Reporting to:** Design Director

**Hours:** 9:30am - 5:30pm Monday - Friday (occasional Saturday with time given in lieu)

**Location:** 51st East 10th Street, New York, NY 10003

### **What you'll do:**

- Meet visitors to the showroom and guide them through the space
- Ability to learn about Plain English products and talk about them in a confident and proactive manner
- Interpret client ideas and plans to create layouts
- Hold design meetings with clients in the showroom and produce showroom sketch schemes
- Carry out site surveys and hold design meetings with clients
- Liaise clearly and thoroughly with internal departments and the workshop
- Guide the client throughout the project and process
- Communicate production details to the workshop via production file with the assistance of the technical department
- Carry out a final visit (if applicable) to detail snagging if required
- Working with all the design team to ensure the Plain English 'ethos' and principles are faultless for every client.

**Who you are:**

- Have a degree or equivalent qualification in design with 2+ years experience in a similar industry
- Have a genuine passion, understanding & appreciation for design and the Plain English ethos
- Present professionally both in person and on the telephone
- Be proactive and always willing to go above and beyond
- Have an excellent eye for detail
- Work efficiently and be excellent at prioritising your time
- Experience with AutoCAD, Vectorworks & InDesign is a benefit although training will be given

**You'll love working at Plain English because:**

- There are always things to learn and huge opportunities to progress
- You'll have generous PTO
- We have weekly team lunches
- We're a small, friendly and supportive team

Please send us your CV and a cover letter outlining your suitability for this position to Imogen at [nyc@plainenglishdesign.co.uk](mailto:nyc@plainenglishdesign.co.uk)

Applications will be reviewed w/c 3rd January 2022 and we look forward to hearing from you.