

# Plain English

CUPBOARDMAKERS

## **JOB DESCRIPTION – SATURDAY SHOWROOM ASSISTANT**

Plain English is a company of designers working with interior designers, architects and clients. We have become renowned for our sensibility, quality and attention to detail in the kitchen and beyond. This is an ideal opportunity for a design student or recent graduate. Giving our clients an impeccable experience and outcome is our number one priority.

**Job Title:** Saturday Showroom Assistant

**Reporting to:** Design Director

**Hours:** 11:00am - 4:00pm every Saturday

**Location:** 51 East 10th Street, New York, NY 10003

### **What you'll do:**

- Meet visitors to the showroom and guide them through the space
- Assist the design team with note taking in meetings

### **Who you are:**

- An ideal opportunity for a design student
- Present professionally both in person and on the telephone
- Be proactive and eager to immerse yourself in the brand to learn all about design

Please send your CV and a cover letter outlining your suitability for this role to Imogen at [nyc@plainenglishdesign.co.uk](mailto:nyc@plainenglishdesign.co.uk).

Applications will be reviewed w/c 3rd January 2022 and we look forward to hearing from you.