

Plain English

CUPBOARDMAKERS

JOB DESCRIPTION – DESIGNER

Job Title: Designer

Reporting to: Design Manager

Hours: 9:30am - 5:30pm Monday - Friday

Location: 51st East 10th Street, New York, NY 10003

We are currently looking for a Designer with a passion in design and quality craftsmanship to work in our New York showroom. You will be responsible for designing and guiding clients through the design process throughout their project. You will be an integral part of the team and must be able to deliver the high standards that we demand.

The role offers an exciting opportunity for someone who has experience in design or kitchen design who wants to join our friendly and experienced team. Working within a fast-paced design led environment you will need to be able to cope with working under pressure, prioritising work load while maintaining excellent communications.

What you'll do:

- Hold design meetings with clients in the showroom and produce showroom schemes with accurate costings
- Discuss our process & information about our Cupboards with clients in a confident and proactive manner
- Carry out site surveys & design meetings with clients on site
- Liaising with drawing departments and clients throughout the design, sales and production process
- Approve the Production File with the Technical Department before cupboards are manufactured
- Guide the client through the shipping and delivery stage
- To cover Saturday meetings by appointment
- Have regular meetings with the Design Manager over design queries to ensure the Plain English 'ethos' and principles are met

51 East Tenth Street New York NY 10003

212 203 0726 nyc@plainenglishdesign.co.uk

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Who you are:

- Able to read and understand technical drawings
- Ability to sketch to Plain English's expected standards
- Excellent attention to detail
- Quick and efficient learner
- Team player
- Have excellent time management
- Ability to use all Microsoft Office & Mac applications
- Ability to manage a high work load and work both independently and as part of a team
- Understanding and appreciation for good design and the Plain English design 'ethos'
- Bachelor's Degree in appropriate field of study or equivalent work experience is preferred

You'll love working at Plain English because:

- There are always things to learn and huge opportunities to progress
- You'll have generous PTO
- We have weekly team lunches
- We're a small, friendly & supportive team

Please send CV & cover letter to nyc@plainenglishdesign.co.uk

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